

ALASKA AIR CARRIERS ASSOCIATION

2301 Merrill Field Drive, Suite A-3

Anchorage, Alaska 99501

P 907 277-0071

email: events@alaskaaircarriers.org



2020 AACAA CONVENTION REGISTRATION

March 4 - 5, 2020

ANCHORAGE INTERNATIONAL AIRPORT – UPPER CONCOURSE A

EXHIBITOR FEE: includes one full registration for an exhibitor who may attend all sessions, lunches, receptions and the banquet. Three additional booth attendants may manage the booth at no additional charge, but they must purchase tickets to attend meals & sessions (see prices below).

MEMBER		NON-MEMBER	
[] 8’x10’ BOOTH	\$1200	[] 8’x10’ BOOTH	\$1500
[] 8’x8’ BOOTH	\$1000	[] 8’x8’ BOOTH	\$1350

SELECT BOOTH from Floor Plan: First Choice: # _____ Second Choice: # _____ Power Required: Yes ___ No ___

ADDITIONAL FULL REGISTRATION: includes ALL meals, receptions, sessions and the banquet.

Member \$475 x _____ Non-Member \$650 x _____ Spouse \$325 x _____

COMPANY REGISTRATION: includes one full registration, plus an unlimited number of employees may attend all classes or sessions. Meals for additional employees may be purchased individually (see prices below).

Member Company \$1250 x _____ Non-Member Company \$1750 x _____

ONE-DAY REGISTRATION: includes lunch and reception \$250 x _

MEALS: Lunch: \$ 35 x _____
 Reception: \$ 55 x _____
 Thursday Evening Banquet: \$ 95 x _____

Exhibiting Firm _____

Address _____

City/State/Zip _____

Phone _____ Fax _____

Contact Person _____

Title _____

BADGES: Submit names for badges by email or list & submit w/ this form.

AGREEMENT: Undersigned Exhibitor agrees to lease exhibit space as indicated above, subject to availability confirmation, for the AACAA Annual Conference & Trade Show. Subject to receipt of payment by the deadline, the exhibit space is reserved. It is understood and agreed that AACAA reserves the authority to reassign exhibit space dimensions and location at the show if necessary. I understand that cancellations made prior to the 1st of March receive a 50% refund and no refunds are given thereafter. Undersigned Exhibitor has read and agrees to abide by the AACAA Guidelines for Exhibitors. I am authorized to enter into this agreement on behalf of Exhibitor.

PAYMENT:

Exhibitor Fee \$ _____

Additional Registration(s) \$ _____

Meals \$ _____

Sponsorship _____ \$ _____

Other _____ \$ _____ **TOTAL DUE**

\$ _____

[] Check [] Visa [] MC [] AMEX

Credit Cards Add Additional 5% Handling Fee

Card # _____

Verification # _____ Exp Date _____

Name on Card _____

Card Billing Address _____

Card Billing Zip Code _____

Signature _____

Printed Name

Signature

Date

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TRADE SHOW HOURS

2020 AACAA Annual Conference & Trade Show

EXHIBIT SPECIFICATIONS

BOOTH: 8' & 10' booth spaces 8' draped back wall / 3' side rails 6' or 8' table with two chairs
BOOTH: 8' & 10' booth spaces 3' side rails 6' or 8' table with two chairs

EXHIBIT HOURS

March 3 – Tuesday SET UP 2:00pm – 5:00pm
March 4 – Wed Trade Show Open 11:00am – 1:00pm; 4:00pm – 6:00pm Happy Hour: 4pm – 6pm
March 5 – Thurs Trade Show Open 11:00am – 1:00pm; 4:00pm – 6:00pm Happy Hour: 4pm- 6pm
March 6 - Friday DISMANTLE 9:00 am – 12:00pm

RECEPTION & BANQUET HOURS

March 4 – Wednesday Vendor Reception 7:00pm – 9:00 pm
March 5 - Thursday Banquet 6:00pm – 8:00 pm

For Shipping or special set up requirements, please contact: TBD

USE OF SPACE

Guidelines for AACAA Exhibitors

- a. **LIABILITY**—Exhibitor is responsible for space leased and shall not injure, mar or deface the premises. Exhibitor shall not drive nor permit to be driven any nails, hooks, tacks, or screws into any part of the building. Exhibitor shall not affix to the walls, doors or windows of building any item. Exhibitor agrees to reimburse the facility and/or show coordinator for any loss or damage to the premises or equipment. AACAA and sponsors shall not be liable to perform obligations under this contract as a result of any causes beyond its control.
- b. **SPACE**—The space is to be used solely for Exhibitor and it is agreed that Exhibitor will not sublet or assign any portion without written consent of AACAA. In the event Exhibitor fails to occupy or use his space or to have exhibit completed and in place by show opening, he shall forfeit his right to the space and fees. Exhibitors arriving late agree to forfeit pre-assigned space.
- c. **AISLES**--The aisles, passageways and overhead spaces remain strictly under the control of AACAA and no portion of the exhibit will be permitted except by special written permission of AACAA. All exhibits and personnel must remain within the confines of their assigned spaces and no Exhibitor will be permitted to erect signs or display products in such a manner as to obstruct the view, occasion injury, or disadvantageously affect the display, light, or space of another Exhibitor.
- d. **DEMONSTRATIONS**—Promotional activities must be conducted within the limits of the purchases space. Noise resulting must not interfere with other Exhibitors or scheduled presentations taking place within the exhibit hall.
- e. **RESTRICTIONS**—AACAA reserves the right to restrict or remove exhibits, without refund, that may have been falsely entered, or may be deemed by AACAA unsuitable or objectionable, at the sole discretion of AACAA.
- f. **OFFENDERS**—will be asked to leave the area if any of the above are violated and, if an Exhibitor is the offender, no refund will be given.

RULES FOR EXHIBITS

- a. **BADGES**—Badges may be picked up by an authorized representative at the Show Office during move-in. Names for badges must be submitted well in advance of show start date.
- b. **BOOTH AND DECORATIONS** must concur with facility regulations, city ordinances and local fire codes. Violations may result in removal.
- c. **SECURITY FOR RENTAL**—Failure on the part of the Exhibitor to pay the rent as specified under the contract shall entitle AACAA to exclude Exhibitor from the show.
- d. **AMENDMENTS**—Exhibitor agrees to abide by decisions of AACAA concerning all matters pertaining to the administration and success of the show which are not specifically stated.
- e. **ATTORNEY FEES**—In the event a suit or action is brought by any party under this agreement, it is agreed that the prevailing party shall be entitled to reasonable attorney fees to be fixed by the courts.
- f. **EXHIBIT CANCELTION**—Cancellation prior to March 1st receives a 50% refund; no refunds or credits are given thereafter.
- g. **SHOW DELAY OR CANCELTION**—AACAA shall not be liable for any damage or expense incurred by Exhibitors in the event the show is delayed, interrupted or not held as scheduled. If cancelled for any reason beyond the control of AACAA, AACAA may retain so much of the amount paid by Exhibitors as is necessary to defray expenses already incurred by AACAA.
- h. **LIABILITY**—Neither the Alaska Air Carriers Association, subcontractors, the facility management or their representatives, nor any member of the above named will be responsible for any injury, loss or damage that may occur to the exhibitor of the exhibitor's employees or property from any cause whatsoever. The Exhibitor, on signing the contract, expressly releases the aforementioned from any and all claims for such loss, damage or injury.
- i. **TERMS AND CONDITIONS**—This contract contains all the terms and conditions agreed on by the parties hereto, and no other agreements, oral or otherwise, regarding the subject matter of this contract shall be deemed to exist or to bind any of the parties hereto.

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REGISTRANT BADGE INFORMATION

Company Name _____

Name as it will appear on the badge _____

Title _____

Email _____ Phone _____

Name as it will appear on the badge _____

Title _____

Email _____ Phone _____

Name as it will appear on the badge _____

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