



## Alaska Department of Transportation & Public Facilities

### **Issue: Request for After Hours Airport Services**

**ADOT&PF Position:** It is the intent of the Alaska Department of Transportation and Public Facilities (DOT&PF) that all state-owned airports be open 24/7 and that DOT&PF services are available during scheduled operating hours. Outside of scheduled operating hours DOT&PF services are not normally available and not available at all for airports that are operated under a maintenance contract. If resources and crew are available, the information below defines the process and cost to request service outside of scheduled operating hours.

**PROCEDURE:** After hour requests for aircraft operating over 30 passenger seats must be submitted in writing 24 hours or more and prior to the arrival of the flight. Aircraft with over 30 passenger seats must utilize the "After Hours Operating Permit" form that will be provided by DOT&PF.

After hour requests must be submitted in writing to the airport manager or designee for the desired airport. Requests will only be granted if resources and crew are available. A request is not considered as "granted" without written approval from the airport manager. If there is an emergency or medevac, the airport staff will do their best to accommodate the operation with as much notice as possible; however, the cost as described below will still be the obligation of the carrier.

### **The charges below are for services performed outside of the airports operating hours:**

- \$250.00 per hour per staff member with a minimum of one hour.
- \$1,000.00 will be charged if runway inspection and/or ARFF is required.
- \$2,000.00 will be charged if any runway maintenance is required.