

**Memorandum of Agreement
Between
Department of Transportation & Public Facilities
And**

After Hour Airport Services

This Memorandum of Agreement will serve as a binding Contract Between the State of Alaska, Department of Transportation and Public Facilities (DOT&PF) and -----.

----- has requested that DOT&PF provide after-hours services
at: _____

upon request. Request should be submitted in writing 24 hours prior to service. It is understood that circumstances arise that could prevent a carrier from submitting a request 24 hours in advance. Effort will always be made to grant any request however; short notice could hinder the Department's ability to provide the service.

Runway inspections: Runway inspections will be performed after hours upon request provided that personnel are available. Requests must be submitted in writing to the airport manager or designee for service performed at the desired airport. A runway inspection will include an updated condition report and if no other services are required, it will be billed at \$1,000.00. Should a request for snow and ice removal follow a runway inspection the service will fall under the guidance of **Snow and Ice removal** and be billed accordingly.

Snow and Ice Removal: Requests for after hour snow and Ice removal must be submitted in writing and will include runway inspection and updated condition reporting. Snow and Ice removal services will be billed at \$2,000.00 as long as the service is completed within two hours. If snow and ice removal and condition reporting is required longer than two hours, the hourly rate will be \$1,000.00 for this service. A request will only be granted if personnel and resources are available.

Landing permit amendments: When an air carrier needs to amend a landing permit due to late arrival of an aircraft or any other complication that delays the operation 15 minutes past the stations duty hours a charge of \$250.00 per hour will be passed on to the air carrier. If snow and ice removal is required, it will be billed at \$1,000.00 per hour.

Extra Sections/ARFF: Requests for service due to an extra section or non-scheduled flight that will require ARFF will be billed at \$1,000.00. If the operation exceeds 4 hours a charge of \$250.00 per hour will be charged for additional hours. If snow and Ice removal is required it will be billed at the rate established in the snow removal section.

It is understood that many aircraft operate outside of the station duty hours and do not require services from DOT/PF. It is not the intention of this document to force anyone who is not in need of service to pay for it. If two Air Carriers request service that overlaps a period of time, the Department will do its best to offer cost sharing when possible.

DRAFT